



**PERMIT CENTER**  
**Contractor's Letter of Authorization**  
Please fax @ 512-974-1226

**Please Print Clearly**

Date: \_\_\_\_\_

Circle the type of contractor: General Contractor   Electrical   Mechanical   Plumbing   Irrigation

General Contractor Name: \_\_\_\_\_

Name of Trade Master License Holder: \_\_\_\_\_

Email address for GC & or Trade Master License Holder: \_\_\_\_\_

Office # (   ) \_\_\_\_\_ Fax # (   ) \_\_\_\_\_ Mobile # (   ) \_\_\_\_\_

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip \_\_\_\_\_

State Master Electric License #: \_\_\_\_\_ State Master Electric Contractor License #: \_\_\_\_\_

State Master Plumbers License #: \_\_\_\_\_ State Master Mechanical License #: \_\_\_\_\_

State Master Irrigator License #: \_\_\_\_\_ State Fire Line Contractor License #: \_\_\_\_\_

**\*\*NOTE:** I authorize the following agents to purchase permits under my license and use my escrow account (maximum of 6 agents). I understand that it is my responsibility to update the contractor's authorization form. I understand that if I do not list any agents to pull permits and use my escrow account they will not be authorized until the contractor's letter of authorization form is filled out completely & must be signed by the GC & master license holder.

If you do not wish any agents please note N/A. If there are agents currently listed & you want to delete please fill out below.

**Add: AGENTS**

First Name: \_\_\_\_\_ Last Name \_\_\_\_\_ E-mail \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name \_\_\_\_\_ E-mail \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name \_\_\_\_\_ E-mail \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name \_\_\_\_\_ E-mail \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name \_\_\_\_\_ E-mail \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name \_\_\_\_\_ E-mail \_\_\_\_\_

**Delete: AGENTS**

First Name: \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_

First Name: \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_

First Name: \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last Name \_\_\_\_\_

Signature of General Contractor & Master Licensed Contractor (as listed above): \_\_\_\_\_

Print Name: \_\_\_\_\_